**Reedness Parish Council**

**Clerk Mrs Sarah Belton**

**Oak Lodge, Goole Road, Hook, Goole, East Riding of Yorkshire, DN14 5NN**

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Dear Councillor 16th March 2020

You are summoned to attend an **extra ordinary** parish council meeting of Reedness Parish Council to be held on **Wednesday 18th March 2020** at **7.00pm** at Reedness school, Reedness..

Any members of the public attending the parish council meeting may be given at the start of the meeting (at the chairman’s discretion) a combined ten minute time slot to speak on any items of concern or interest. After this period the public are welcome to stay for the meeting but CANNOT speak nor offer advice/opinion on any matter.

**A G E N D A**

**1 To receive apologies for absence.**

**2 To receive all declarations of interest on any agenda items.**

**3 Emergency planning for COVID-19 virus**

**4 To delegate powers & duties of the council (if meetings cannot be held)**

**5 To confirm date of next meeting**

**Sarah Belton 16/3/20**