**Reedness Parish Council**

 **8th May 2024 Meeting**

Minutes of the Parish Council held at Reedness School on Wednesday 8th May 2024 at 7pm.

Present: Councillors Eastwood, Freeman, Howitt, Walker and Dixon

Public Present: None

No declarations of interest were recorded prior to the meeting.

1. **Apologise for absence/declarations of interest**

None received

1. **Declarations of Interest**

None received

1. **Minutes approval**

The minutes of the last Parish Council Meeting held on 13/03/2023 were circulated and approved as an accurate record and duly signed by the chairperson.

1. **Matters arising from the minutes**

**Suggestions box –** checked by the clerk on the way to the meeting and was found to be empty. It was suggested by Cllr Walker that the villagers needed reminding about the suggestions box. The clerk will put a reminder on the Parish Council Facebook page.

**Defibrillator Event –** Cllr Eastwood and Dixon commented that the event was well attended and was very informative. It was agreed by the councillors that we would continue to hold the events annually and the clerk would look to arrange a date in Summer 2025 before the schools break up for Summer.

**Defibrillator –** Cllr Walker had checked the village defib and the pads were present and in date until 2026. Cllr Freeman explained that he had been looking into the cost of replacement pads and suggested SF Consumables were extremely competitive at a cost of £58.50 + VAT and £6.95 delivery

**Highways Concerns –** All Cllr’s agreed that a number of temporary patch repairs have been completed since the last parish council meeting. Cllr Eastwood raised concern that the temporary patch repairs within the village particularly outside The New Vicarage and The Old Parsonage on Main Street are alreadyfailing. Cllr Walkeralso raised concern that pot holes have been filled selectively around the bend past Reedness Primary School with one large pot hole surrounding a gulley outside Fair View Farm having been missed. The clerk will contact ERYC to raise the above concerns and request that they be remedied as soon as possible.

**Speed Signs –** Cllr Freeman updated RPC about ‘Smiling Sids’ explaining that they had in other areas been bought and distributed by the County Council’s.

Cllr Freemans also shared the ‘Vision Zero Strategy’ which is a road safety aim to eliminate all traffic fatalities and severe injuries, while increasing safe, healthy, equitable mobility for all. The clerk will follow up and see if this initiative is used within ERYC and if this could be implemented in Reedness.

**Riverbank railings-** Cllr Dixon has checked the riverbank railing repair prior to the meeting and noted that the works are incomplete as the railings still require extensions and caps. Clerk to follow up with the Environments Agency via e-mail to chase the completion of the repair.

1. **Correspondence/issues raised by Councillor’s**

**Emergency Plan –** the 2024 updated plan was circulated and approved by all Cllr’s.

Cllr’s discussed the contents of a Village Emergency Box. Suggested contents included:

Hi Viz tabbards

A4 notebooks and pencils

Clipboards

Laminated list of contacts

Torches

Cllr Walker suggested keeping the box at the pub as this was a central point within the village. Cllr Eastwood suggested keeping the contents in a robust builders toolbox. It was agreed that all Cllr’s would think about where would be a suitable place for the box to be kept. Clerk would speak to Reedness Primary School about the possibility of keeping the box within Reedness Primary School grounds.

**D-Day Community Fund –** the letter from ERYC was shared with all Cllr’s. It was agreed by all Cllr’s that the clerk would make an application for £500 in order to arrange a celebration for the community. It was agreed that this would be held at Reedness Primary School and the clerk would check with the Headteacher if the 6th June would be a suitable date to use the school hall. Cllr Freeman and Cllr Walker suggested a commemorative coin be purchased for all children at RPS and children within the village. It was agreed that the clerk would contact Albion Bakery to arrange cakes for the occasion and arrange purchase of 60 commemorative coins.

**Emergency Bleed Control Kit** – Cllr Walker explained that these had been recommended by a villager and put the recommendation to the Cllr’s. It was agreed by all Cllr’s that the contents of the Bleed Control Kits were already widely available within the community. It was agreed that we would however purchase 3 LiveVac devices to assist in the event of choking. The clerk will look at the cost of these devices for purchase at the next PC meeting. It was agreed that one device will be kept within the Defib cabinet and Cllr’s would think about where the remaining 2 will be kept and confirmed at the next PC meeting.

1. **Planning Matters**

No requests for consultation

1. **Ward Cllr’s Report**

Ward Cllr was not present at the meeting and no report was provided

1. **Warden Report**

Cllr Eastwood provided an update on the flood warnings received in March 2024. Reedness received a ‘Flood Alert’ and then a ‘Flood Warning’. Cllr Eastwood explained that after communication with the EA the river levels did not come anywhere close to those of a ‘normal’ Spring tide and therefore the warning caused unnecessary worry. Cllr Eastwood suggested an A5 Emergency Pack which could be complied and distributed by Reedness Parish Council to each household with key information and contacts in the event of warnings and emergency’s. Cllr Eastwood will look at costings and possible link the EA.

Cllr Freeman to be added as an additional Flood Warden.

1. **Financial Matters**
2. The accounts and bank reconciliation for the year ended 31st March 2024 were circulated prior to the meeting. All Councillors approved the accounts, and the Chairperson signed the accounts book.
3. The Annual Governance Statement for 2023/2024 was approved as accurate and signed by the Chairperson and Clerk.
4. The Annual Accounting Statement for 2023/2024 was approved as accurate and signed by the Chairperson and Clerk.

The Clerk will now post the Audit Exemption Certificate form to PKF Littlejohn and place all relevant documentation onto the Parish Council website.

1. The clerk reported that a VAT rebate of £187.87 was claimed and received.
2. The Clerk reported that the ERYC precept of £5000 has now been received.
3. All Cllr’s agreed to the purchase of a printer for the Clerk with a budget of £250.
4. HSBC change of address form has now been completed and signed by the Chairperson and Cllr Freeman. The Clerk will now take this to the HSBC branch in Scunthorpe.
5. HSBC Mandate has been signed with authorised signatories. The Clerk will now take this to the HSBC branch in Scunthorpe.

Cheques approved for payment

Chq no 100462 IEM £250

Chq no 100461 ERNLLCA £321.39

Chq no 100460 ERYC £198

Chq no 100463 Argos £169.99

Chq no 100459 J.Walker £100

1. **Date of next meeting**

Wednesday 10th July at 7pm at Reedness Primary School